

## **Handbooks, Policies & Procedures**

Employee handbooks and company personnel policies and procedures are some of the most critical documents employers publish.

Well-drafted handbooks, policies and procedures substantially contribute to transparency in communicating and defining the company's expectations. We are frequently called upon by clients to partner with their human resources personnel to review, update or develop handbooks, company policies and procedures.

Our employment counseling and litigation successes have enhanced our ability to develop handbooks, policies, and procedures. Our perspective helps place in the best possible position to defend employment decisions and related legal challenges and, at the same time, enhance efficient business operations and employee morale.

## **AREAS OF CONCENTRATION**

Compensation & Benefits
Discrimination & Harassment
Handbooks, Policies & Procedures
Leave Laws
Termination & Severance Packages
Wage & Hour
WARN Act
Workplace Investigations
Wrongful Termination

